U.S.-China-Japan Economic News?Highlights

Project Title	U.S.-China-Japan Economic News?Highlights
Project Summary	Embassy Tokyo is looking for an enthusiastic team member to track and compile weekly news highlights from the United States on the U.S.-Japan economic relationship and U.S.-China trade developments.
Country	Japan

Project Description

As a remote member of Embassy Tokyo’s Economic Section, the virtual intern?will join our team working on researching, tracking, and summarizing news items pertaining to the U.S.-Japan economic relationship and the impact of U.S.-China trade on our overall economic relationship with Japan. Responsibilities include, but are not limited to, canvassing major news outlets in the United States, compiling relevant news, summarizing each article, and providing news links in a user-friendly, easily-accessible email to the Economic section on a weekly basis. The virtual intern may be assigned additional projects depending on the needs of the section.?

Required Skills or Interests

Skill(s)
Analytical writing
Data analysis
Economic analysis
Research
Writing

Additional Information

The?virtual intern?will work remotely and assignments will be coordinated so work hours will not exceed the maximum ten hours per week.?

Language Requirements

Language	Speaking Proficiency	Reading Proficiency	Importance
Japanese	Limited working proficiency	Limited working proficiency	Nice to Have